



Pappus House

Resident Care Advocate

Position: Resident Care Advocate
Status: Full- and part-time, hourly
Responsible to: Resident Care Coordinator

*Are you yearning for purpose in your work?
Do you have a heart for helping others
to have a meaningful & peaceful end-of-life journey?*

*At Pappus House, we believe that everyone deserves
a peaceful, dignified death, surrounded by people who care.
Our 8-bed personal care home is designed specifically for individuals
under the care of a hospice agency and in their last months of life.*

*Every aspect of Pappus House was constructed
to provide all the comforts of home to our residents and their loved ones.
Our care team is trained specifically in end-of-life care,
and each person brings the passion and empathy necessary to walk
this sacred journey with our residents, caring and advocating for their needs.*

- Join a growing nonprofit organization leading the way in end-of-life care.
- Be part of a small, dedicated group of caregivers providing patient-focused care to our residents in a home atmosphere.
- Leave work every day knowing you made a difference, advocating for and assisting our residents as they navigate their end-of-life journey, living life fully until their final breath.
- Provide support for loved ones, enabling them to reclaim their role as family members.
- Receive ongoing training and educational opportunities.
- Focus on resident needs with above industry standard staffing ratios.

Job responsibilities include providing personal care to Pappus House residents, light housekeeping, record keeping, and communication with family members and hospice providers.

Empathy, a willingness to learn, and ability to work as a team are the top requirements.
Reliable transportation needed. Training is provided.

General Duties:

- Provide quality care and support to residents, family, and visitors at all times
- Be prepared to assist in any way needed to ensure smooth functioning of the household
- Engage in attitudes and actions compatible with the Pappus House mission and philosophy

Functional Duties

- Read and implement the personal care plan documented by hospice for each resident
- Provide safe, respectful, and compassionate end-of-life and post-death care for residents
- Support residents & their loved ones to facilitate comfort in the end-of-life process
- Administer, count, and document medication for each resident
- Communicate with hospice personnel as needed
- Adhere to daily schedule guidelines for assigned shift
- Oversee, assist and/or perform meal preparation, laundry and light housekeeping duties
- Complete accurate documentation - record keeping and shift reports
- Comply with all Personal Care Home rules and regulations
- Notify the Executive Director of all appropriate problems and concerns
- Assist other staff and/or volunteers
- Perform other relevant duties as required

Requirements

- Complete & pass Department of Human Services direct care training course and competency test
- Complete required Pappus House training and continuing education on an annual basis
- Allow for criminal background check and drug screen
- Strong communication skills and ability to retain privacy with sensitive personal matters
- Actions and attitudes compatible with mission; compliance with policies and procedures
- Ability to lift 50 pounds

Working Conditions

- Potential exposure to body fluids, air born contaminants

Compensation

- Wages begin at \$16/hour
- Advancement training provided
- Holiday pay including your birthday
- Length of service bonuses

Equal Opportunity Employer

To support our compassionate and collaborative mission, it is the policy of Pappus House that resident services and employment shall be provided in a non-discriminatory manner, without regard to race, sex, color, national origin, ancestry, religious creed, disability, and age. Specific to applicants and employees, opportunities shall be provided to individuals with disabilities and reasonable accommodations shall be made to meet physical and/or mental limitations. Pappus House will establish and maintain open and equitable personnel processes. Personnel policies, procedures, and practices will also be designed to prevent discrimination.

For more information, contact Pappus House at 717-800-8570 or info@pappushouse.org